

# Example ・ 記入例

Form 1 (1/3)

## APPLICATION FORM for English Course

International Agricultural Sciences Program 2022  
 Master's Program in Agro-Bioresources Science and Technology  
 Degree Programs in Life and Earth Sciences  
 Graduate School of Science and Technology, University of Tsukuba  
 (Admission for October, 2022)

<p>1. 氏名 (Full Name in CAPITAL letters)          (1) 姓名 Your name in predetermined order in CAPITAL letters.          氏名: <u>TSUKUBA</u>, <u>HANAKO</u>, _____          姓 FAMILY NAME 名 GIVEN NAME MIDDLE NAME</p> <p>(2) パスポートに記載されている順番 (上記と異なっている場合)          Your full name as it appears on your passport in CAPITAL letters (If different from above).          _____, _____, _____</p>		<p>写真添付  <b>Please attach your photo</b></p> <p>Frontal view of the face and upper half of your body  <b>(4 cm x 5 cm)</b>          taken within 6 months.</p>
<p>2. 国籍等 Nationality  <u>Japan</u></p>	<p>3. 生年月日 Date of Birth 性別 未既婚の別 母語          Gender Marital Status Native Language  <u>1996</u> <u>1</u> <u>1</u> <u>25</u> <input type="checkbox"/> 男 Male <input type="checkbox"/> 未婚 Single <u>Japanese</u>          年 Year 月 Month 日 Day 年齢 Age <input checked="" type="checkbox"/> 女 Female <input checked="" type="checkbox"/> 既婚 Married</p>	
<p>4. 現職 Present Status (在学大学または勤務先の名称および住所 Name and Address of University or Employer)          Affiliation: <u>Researcher, XXX Laboratory, The University of Tsukuba</u>          Address: <u>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8572, Japan</u>  <input type="checkbox"/> 学生 Student Tel: <u>+81-29-854-XXXX</u>  <input checked="" type="checkbox"/> 有職者(非常勤を除く) Employed (Except part-time job) Fax:  <input type="checkbox"/> その他 Others ( ) E-mail: <u>XXXXXX@un.tsukuba.ac.jp</u></p>		
<p>5. 現住所 Present Address  <u>1-1-1 Tennodai, Tsukuba, Ibaraki 305-8572, Japan</u> Tel: <u>+81-29-854-XXXX</u>          Fax:          E-mail: <u>XXXXXX@XXXXX.ac.jp</u></p>		
<p>6. 緊急時の連絡先(現住所以外の本国のものを記入)          Contact address in case of emergency (the address <b>other than your present one in your home country above</b>)  <u>Mr XXXX XXXX</u> Tel: <u>+81-29-XXX-XXXX</u>  <u>2-2-2 Tennodai, Tsukuba, Ibaraki 305-8572, Japan</u> Fax:          E-mail: <u>XXXXXX@XXXXX.ac.jp</u></p>		
<p>7. 選考結果送付先氏名・住所・電話番号 (上記5と同じ場合は記入不要)          Name and address to whom results should be sent if different from No. 5 above.          Tel:          Fax:          E-mail:</p>		
<p>8. 学位プログラム Affiliation  <u>生物資源科学学位プログラム</u>  <u>Agro-Bioresources Science and Technology</u></p>	<p>9. 志望指導教員名 Name of prospective academic advisor  <u>Dr Ibaraki TARO</u></p>	
<p>10. 研究課題 Research Topic  <u>Please write the research topic here.</u></p>		

**\*Please do not alter the format.**

## 11. 学歴 Educational Background

学校教育 School Education	学校名・所在地・専攻・取得学位(資格)名 Name and address of school, major and title of diploma or degree awarded	入学・卒業年月日 [自己の修学年数] Dates of entrance and graduation [Number of years attended]	正規の修学年数 Required number of years of schooling
初等教育 Primary Education [小学校] Elementary School	学校名 Name of the School : <u>Tsukuba Elementary School</u> 住所 Address : <u>Tsukuba 1-1-1 Tsukuba, Ibaraki Prefecture, Japan 305-0031</u>	入学 From <u>2002 Yr., 4 Mon.</u> 卒業 To <u>2008 Yr., 3 Mon.</u> [ 6 年 Years]	<u>6 年 Years</u>
中等教育 Secondary Education [中学校] Lower Secondary School (Junior High School)	学校名 Name of the School : <u>Tsukuba Junior High School</u> 住所 Address : <u>Tsukuba 2-2-2 Tsukuba, Ibaraki Prefecture, Japan 305-0031</u>	入学 From <u>2008 Yr., 4 Mon.</u> 卒業 To <u>2011 Yr., 3 Mon.</u> [ 6 年 Years]	<u>3 年 Years</u>
[高等学校] Upper Secondary School (High School)	学校名 Name of the School : <u>Tsukuba High School</u> 住所 Address : <u>Tsukuba 3-3-3 Tsukuba, Ibaraki Prefecture, Japan 305-0031</u>	入学 From <u>2011 Yr., 4 Mon.</u> 卒業 To <u>2014 Yr., 3 Mon.</u> [ 6 年 Years]	<u>3 年 Years</u>
高等教育 Higher Education [大学] Undergraduate School	学校名 Name of the School : <u>University of Tsukuba</u> 住所 Address : <u>Tennodai 1-1-1 Tsukuba, Ibaraki Prefecture, Japan 305-0031</u> 学位(資格)名 Name of the diploma or degree : <u>Bachelor of Bioresource Sciences</u>	入学 From <u>2014 Yr., 4 Mon.</u> 卒業 To <u>2019 Yr., 3 Mon.</u> [ 5 年 Years]	<u>4 年 Years</u>
[大学院] Graduate School (if applicable)	大学名 Name of the University : 住所 Address : 学位(資格)名 Name of the diploma or degree :	入学 From _____ Yr., _____ Mon. 卒業 To _____ Yr., _____ Mon. [ _____ 年 Years]	<u>年 Years</u>
以上を通算した全学校教育修学年数 Total number of years of schooling as given above		<u>17 年 Years</u>	<u>16 年 Years</u>
休学等、在籍中に修学を中断した期間(理由) Periods of interruption of studies, if any. Please indicate the reason. From <u>2016 年 Yr., 4 月 Mon.</u> ~ <u>2017 年 Yr., 3 月 Mon.</u> ( <u>Leave of absence – personal issues</u> ) From _____ 年 Yr., _____ 月 Mon. ~ _____ 年 Yr., _____ 月 Mon. ( _____ )			

- Please write the schooling years carefully and correctly.
- Please do not alter the format.

## 12. 職歴 Employment record, beginning with the most recent position, if applicable.

勤務先および所在地 Name and address of employer	勤務期間 Period of employment	役職名 Position	職務内容 Type of work
XXXXXX Laboratory, the University of Tsukuba	From 2019.4 ~ To present	Researcher	XXXXXXXX
	~		
	~		
	~		

## 13. 他大学への応募状況 Application to other universities

他大学に応募している I have applied to other university

願書を提出した大学名 Name(s) of university that you have submitted the application.

1. \_\_\_\_\_

2. \_\_\_\_\_

現在他大学に応募していない。 I am currently not applying to other university.

私は、貴学に入学を希望し、出願書類等を提出します。なお、私が貴学に提出した出願書類等の全てに関して、記載事項等に虚偽があった場合は、入学許可を取り消されても異議を申し立てません。

I hereby submit my application for admission to the University of Tsukuba. I fully understand that my application becomes invalid if it is found that I have declared any false information or misrepresented myself within this application.

Applicant Name

\_\_\_\_\_

Signature

Please sign here

\_\_\_\_\_

Date

\_\_\_\_\_

(Year / Month / Day)

**\*Please do not alter the format.**

## STUDY PLAN

International Agricultural Sciences Program 2022  
Master's Program in Agro-Bioresources Science and Technology  
Degree Programs in Life and Earth Sciences  
Graduate School of Science and Technology, University of Tsukuba  
(Admission for October, 2022)

Name of Applicant (Name as it appears on your passport)	
Name of Prospective Academic Advisor Dr.	How did you meet with your Prospective academic advisor? <input checked="" type="checkbox"/> <input type="checkbox"/> Email-Internet, <input type="checkbox"/> Conference, <input type="checkbox"/> Education Fair, <input type="checkbox"/> In-person <input type="checkbox"/> Other ( )
Describe your <b>motivation</b> for the application and <b>study plan</b> in English within 1,000 words. You may describe on a separate A4 size sheet and attach it to this form.	

Form 3

**RECOMMENDATION LETTER**

International Agricultural Sciences Program 2022  
Master's Program in Agro-Bioresources Science and Technology  
Degree Programs in Life and Earth Sciences  
Graduate School of Science and Technology, University of Tsukuba  
(Admission for October 2022)

To the President of the University of Tsukuba

**\* A sealed confidential recommendation letter from the Dean of the University, Research supervisor or Head of the Institute of the applicant.**

Name of Institution

\_\_\_\_\_

Position

\_\_\_\_\_

Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

(Year / Month / Day)

**SUPERVISOR’S AGREEMENT FORM**

International Agricultural Sciences Program 2022  
 Master’s Program in Agro-Bioresources Science and Technology  
 Degree Programs of Life and Earth Sciences  
 Graduate School of Science and Technology, University of Tsukuba  
 (Admission for October, 2022)

**\*Please ask your prospective advisor from the University of Tsukuba to complete this form.**

Supervisor’s Information

Name	
Name of Institution	
Position	

Applicant’s Information

Applicant Name	
Applicant University Name	
Major in Undergrad/Graduate Program	
Length of time you have known the applicant	
Capacity in which you have known the applicant	

<p>I would be happy to supervise the applicant...Mr / Ms..... to carry out his/her Master’s Degree research, if he/she passes the entrance examination for admission to the Master’s Program in Agro-Bioresources Science and Technology, University of Tsukuba, Japan.</p>		
Date (Year / Month/ Day)	Signature	Seal

**PROOF of PAYMENT of EXAMINATION FEE**

International Agricultural Sciences Program 2022  
Master's Program in Agro-Bioresources Science and Technology  
Degree Programs of Life and Earth Sciences  
Graduate School of Science and Technology, University of Tsukuba  
(Admission for October, 2022)

Name of Applicant	
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Please paste or attach the payment receipt here.

\*Please attach a proof of payment/bank transfer here (keep a photocopy for yourself). In case of online banking, provide a screen shot of your transaction.

**CHECK LIST**

International Agricultural Sciences Program 2022  
 Master's Program in Agro-Bioresources Science and Technology  
 Degree Programs of Life and Earth Sciences  
 Graduate School of Science and Technology, University of Tsukuba  
 (Admission for October, 2022)

Necessary Documents		Description	Check <input checked="" type="checkbox"/>
1	Application Forms for Admission	Form 1	<input type="checkbox"/>
2	Study plan	Form 2	<input type="checkbox"/>
3	Recommendation Letter	Form 3	<input type="checkbox"/>
4	Supervisor's Agreement	Did you request your prospective supervisor to submit Form 4?	<input type="checkbox"/>
5	(Expected) Completion Certificate	Certificate of Graduation (Bachelor's). or A letter from the academic affairs of your university describing the expected date of completing the Bachelor's degree program.	<input type="checkbox"/> <input type="checkbox"/>
6	Degree Certificate	Applicants graduated from universities outside Japan.	<input type="checkbox"/>
7	Transcript	Official transcripts of Bachelor's degree	<input type="checkbox"/>
8	Certificate of Sponsorship	Certificate from Funding Agency (If any)	<input type="checkbox"/>
9	Passport	1) If you already have a passport: → Did you attach a copy of your passport with your name ? 2) You do not have a passport yet.	<input type="checkbox"/> <input type="checkbox"/>
10	Examination Fee	Form 5	<input type="checkbox"/>
11	English Proficiency	Results of Official English Test Records of TOEFL, TOEIC or IELTS	<input type="checkbox"/>
12	Checklist	Checklist (Form 6) with check marks.	<input type="checkbox"/>

**\*Please make sure that all the completed documents are enclosed by checking and ticking each item.**

I hereby submit my application along with all necessary documents listed above for admission to Master's Program at the University of Tsukuba. I fully understand that my application becomes invalid if it is found incomplete and misrepresented myself within this application.

Applicant Name

Signature

**Please sign**

Date

(Year / Month / Day)