

**Application Form for 2016 Undergraduate English Programs  
University of Tsukuba**

**Check List for Application Documents  
(Interdisciplinary program of Life and Environmental Sciences, Transfer Admission)**

\*After checking the required documents, please send this form to us with your other documents.

Applicant Name: \_\_\_\_\_

Check Box <input checked="" type="checkbox"/>	Necessary Documents		Who Should Submit	Remarks
	1	Entry Form (Form 1)	<u>All</u>	Complete the online registration and print the completed Entry Form. Attach your photo (4 cm x 3 cm) to the form.
	2	Examination Fee (Form 2)	<u>All</u>	¥30,000. Applicants must pay the fee before applying online and attach a payment receipt of the examination fee on the back side of Form 2. Please refer to Section 8-1 for details of the payment method.
	3	Reference Letter (Form 3)	<u>All</u>	A reference letter from your school principal, etc. is required. <u>This reference letter should be in a sealed envelope.</u> For entry details, see Section 8-2.
	4	School Prospectus (Brochures, etc.) or School Information (Form 4)	<u>All</u>	Submit a brochure of the last school graduated with its overview and education content or use Form 4.
	5	Study Plan (Form 5)	<u>All</u>	Describe your study plan at the university in 800 to 1,200 words.
	6	Financial Plan (Form 6)	<u>All</u>	Describe your financial plan for study and living expenses after enrollment. See Section 8-3 for details.
	7	Qualification Certificate	<u>All</u>	Certificate of completion (or expected completion) for last graduated school. If you are applying with qualifications listed in Section 4(3), you must also submit the certificate explained in Section 8-4.
	8	Transcript	<u>All</u>	Official transcript from the last graduated school. See Section 8-5 for details.
	9	Syllabi	<u>All</u>	Submit Syllabi of each subject listed in your transcript. See Section 8-5 for details.
	10	Copy of Passport	<u>All</u>	Submit a copy of your passport. If you do not have a passport, please submit a certificate of

				your name and nationality.
	11	Test Score of TOEFL, TOEIC, IELTS or other English examinations equivalent for them	Applicable persons	Please take TOEFL, TOEIC or IELTS before submitting your application. See Section 8-6 for details.
	12	Test Scores and Copies of Official Materials of Standardized Examinations	Applicable persons	If applicants are from countries that have standardized examinations, please submit a test score/grade and a copy of official materials of the standardized examination scheme. See section 8-7 for details.
	13	Results from the Examination for Japanese University Admission for International Students (EJU)	Applicable persons	If it is possible to take EJU in your country, please do so and submit the test score.
	14	History of participation in the International Science Olympiads	Applicable persons	Applicants selected as representatives for International Science Olympiads or who achieved exceptional performance in a representative selection process (award) should include documents to certify their accomplishments.
	15	Other documents to support your application	Applicable persons	Include any other documents that show your strengths as a candidate (superior academic performance, awards, etc.).
	16	Check List for Application Documents (Form 7)	<u>All</u>	After checking the required documents, please send this form to us with your other documents.

Note: All documents must be written in English. If any documents or qualification certificates issued by your school are in a language other than English, translate these documents into English, have your school certify the translation, and attach the original documents to your application (No specific format is designated. Please use A4 or letter- sized paper).

Documents supporting your application (test scores of standardized examinations, EJU test results, certificates for participation in the International Science Olympiads, and other documents to support your application) can be translated by the applicants. Study Plan (Form 5) and Financial Plan (Form 6) can be handwritten or typed.

\*Administrative use